[YOUR COMPANY NAME]

[Street address, City, Country]
[Phone] · [Email] · [Website]
Tax registration no.: [TRN / VAT no.]

TAX INVOICE

No.: [0001] Date: [DD/MM/YYYY] Due date: [DD/MM/YYYY] Currency: [AED]

BILL TO

[Customer name]
[Address]
[City, Country]
Tax registration no.: [Customer TRN / VAT no.]

#	Description	Qty	Unit	Unit price	Net	VAT	Total
1	Professional services rendered — [description]	1	job	5,000.00	5,000.00	250.00	5,250.00
2							
3							
4							
5							
6							
7							
8							
9							
10							

Net amount	[0.00]
VAT @ [5]%	[0.00]
TOTAL PAYABLE	**[0.00]**

PAYMENT DETAILS

Bank: [Bank name, branch]
Account name: [Account holder]
Account / IBAN: [Number]
SWIFT / BIC: [Code]
Reference: quote the invoice number above with your payment.

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